SOP WAREHOUSESOP

FREE PRINTABLE CHECKLIST

Hazmat Placarding and Offering to the Carrier Checklist

Regulation: 49 CFR 172.500

FACILITY	AREA OR EQUIPMENT ID	DATE	SHIFT
INSPECTED BY (PRINT)		SIGNATURE	

1. Procedure checks

Tick each step as it is done, in this order.

DONE	CHECK	NOTES
☐	Work from the shipping paper: list every hazard class on the load	
☐	Table 1 class on board? It placards at any quantity, no threshold	
☐	Table 2 classes placard at 1,001 lb aggregate gross weight	
☐	Two or more Table 2 classes may share a DANGEROUS placard, but 2,205 lb of one class gets its own	
☐	Check condition: right design, unfaded, legible, no photocopies	
☐	Hand the driver placards for each side and each end, with the papers, before the truck moves	
☐	Lead verifies the determination; supervisor signs and releases	
☐	Wrong or extra placard on the truck? Stop it and fix the display	

2. Compliance checks

Tick each item that is in place. The citation after an item is the paragraph that requires it.

DONE	CHECK	NOTES
☐	Placard requirements are determined from the completed shipping paper using the hazard class in Column 3 of the Hazardous Materials Table for every line item, including subsidiary hazards **49 CFR 172.101**	
☐	Any quantity of a Table 1 material results in the specified placard on each side and each end of the vehicle, with no weight threshold applied **49 CFR 172.504**	
☐	Table 2 materials are placarded when the aggregate gross weight on the vehicle reaches 454 kg (1,001 pounds), residue-only non-bulk packagings are not counted, and the exception is never applied to bulk packagings **49 CFR 172.504**	
☐	A DANGEROUS placard is substituted for separate Table 2 placards only for non-bulk packages of two or more categories, and the specific placard is applied for any category loaded at 1,000 kg (2,205 pounds) or more at this facility **49 CFR 172.504**	

☐	The required placards are provided to the motor carrier prior to or at the same time the shipment is offered, unless the vehicle is already correctly placarded, and the provision is recorded **49 CFR 172.506**	
☐	No placard is displayed for a material that is not a hazardous material on the vehicle or that does not represent a hazard actually present, and no confusable sign or slogan is displayed **49 CFR 172.502**	
☐	Placards provided to carriers are specification placards in legible, unfaded, undamaged condition, visible as displayed, clear of appurtenances, and on a contrasting background or border **49 CFR 172.516**	
☐	Claimed placarding exclusions, such as limited quantity shipments identified on the shipping paper or marked on the package, are confirmed by the hazmat shipping lead before a load is offered unplacarded **49 CFR 172.500**	
☐	The offer-to-carrier handoff checklist, covering papers, emergency response information, placards, load compatibility, and package condition, is completed and signed before every hazmat load is released	

WARNINGS

Never display a placard for a hazard that is not actually on the vehicle: responders will fight the wrong emergency

Never release a hazmat load without the shipping papers, emergency response information, and placards all with the driver

A faded, damaged, or homemade placard is the same as no placard: replace it before the load is offered

SUPERVISOR REVIEW

REVIEWED BY (SUPERVISOR)	SIGNATURE	DATE