SOP WAREHOUSESOP

FREE PRINTABLE CHECKLIST

Yard Truck and Trailer Movement Checklist

Regulation: 29 CFR 1910.178(k)(1)

FACILITY	AREA OR EQUIPMENT ID	DATE	SHIFT
INSPECTED BY (PRINT)		SIGNATURE	

1. Procedure checks

Tick each step as it is done, in this order.

DONE	CHECK	NOTES
☐	Pre-use check: fifth wheel, air, brakes, lights, alarm, mirrors	
☐	Move only on a written instruction, never on a driver's word	
☐	Couple, pull test, then get out and look at the closed jaws	
☐	Landing gear up and secured before you move off	
☐	Pulling from a dock? Dock confirms clear, then look yourself	
☐	Get out and look before every back into a position	
☐	One spotter only, visible in your mirror, never behind the trailer	
☐	Dropped trailer? Chock it and set stands before anyone boards	

2. Compliance checks

Tick each item that is in place. The citation after an item is the paragraph that requires it.

DONE	CHECK	NOTES
☐	Trailer brakes are set and wheel chocks or an engaged restraint hold the trailer before any powered industrial truck boards it **29 CFR 1910.178(k)(1)**	
☐	Per facility rule, dropped trailers not coupled to a tractor are supported by fixed jacks or trailer stands before a truck enters, as 29 CFR 1910.178(k)(3) contemplates for preventing upending during loading and unloading **29 CFR 1910.178(k)(3)**	
☐	Yard truck operators are trained and evaluated on the equipment and on the yard conditions where they operate **29 CFR 1910.178(l)(1)**	
☐	Yard surfaces, lanes, and the dock apron are kept clear and free of ice, snow, spills, and debris **29 CFR 1910.22(a)**	
☐	A marked walking route and crossings provide safe access and egress for anyone on foot in the yard **29 CFR 1910.22(c)**	
☐	Sufficient safe clearance is maintained at the dock approach, through doorways, and wherever mechanical handling equipment must turn or pass **29 CFR 1910.176(a)**	

☐	Yard lanes and trailer turning areas carry sufficient clearance for a tractor and trailer under the facility yard traffic plan	
☐	The coupling is verified by pull test and by sight of the closed locking jaws before any trailer is moved	
☐	A trailer is pulled from a dock position only after the dock confirms it is clear of people and equipment	

WARNINGS

Never walk behind a backing trailer or between parked trailers

A pull test can pass on a high hitch: always look at the jaws

Never move a trailer with anyone inside it

Vest on any time you are out of the cab, day or night

SUPERVISOR REVIEW

REVIEWED BY (SUPERVISOR)	SIGNATURE	DATE